Governance Board Meeting

May 11, 2006

Purpose and Outcomes

PURPOSE:

Inform the Governance Board of:

- ➢ Program Management Updates,
- ➢ FY08 Funding Model Vote,
- ➢ Project Status, and
- ➢ Next Steps

EXPECTED OUTCOMES:

- ➢ Vote for the Advisory Group's recommended FY08 funding model and a clear understanding of the upcoming major project activities between now and September 2006.

Meeting Agenda

PROJECT MANAGEMENT REVIEW:
- **Welcome New SBA CIO**
- **Welcome New Deputy Program Manager**
- **MOU Update**
- **Reprogramming Update**

PROJECT STATUS:
- **Advisory Group's FY08 Funding Model Recommendation**
- **High-Level Activities for BG Now-September 2006**
- **FY06 Data Call Update**
- **Forms Catalog Update**

NEXT STEPS:
- June 14, 2006 Advisory Group Meeting
- June 28, 2006 SBPRA Mandate

Project Management Review

WELCOME NEW SBA CIO: Christine Liu

WELCOME NEW DEPUTY/ACTING PROGRAM MANAGER: Nancy Sternberg

MOU Update
– BG has completed MOU's and transferred funds for 16 agencies

REPROGRAMMING UPDATE

FY08 Funding Model Approach

- **Assessed previous year's model**
- **Updated with enacted FY 2006 data**
- **Generated three different allocation options**
- **Discussed transition to true fee-for-service model**
- **Concluded – at least two years of hard data necessary to make an informed decision**
- **Unanimous recommendation by Advisory Group for Option #2 (see next slide)**

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FY08 Funding Model Recommendation

Option #2
- Last year's allocation model updated with enacted FY 2006 data

Track Metrics Throughout FY 07 and FY 08
- **Long-Term Sustainability**
  - ❖ Visits, Unique visitors, Page views
  - ❖ Saved searches – "industry top 10"
  - ❖ Customer Satisfaction (Search time, surveys, broken links)
- **Usage**
  - ❖ "click throughs" by agency – business.gov and forms.gov
  - ❖ Individual searches – by agency and topic
  - ❖ Call center usage
  - ❖ WebTrends
- **Agency Specific**
  - ❖ Data harmonization (industry verticals)

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BG Now Until September 2006

Timeline for Deployment

– **May 2006**

❖ Design Portal/Search for new business.gov

– **June 2006**

❖ Publish SBPRA on current www.business.gov/sbpra

❖ Begin Development of Portal and Search

– **July 2006**

❖ Test Portal Solution on Development Site

– **August 2006**

❖ Beta Test Portal with Partners

– **September-October 2006**

❖ Deployment of Portal

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FY06 Data Call Update

- ## FY06 Q2 Data Call Update
  - **March 31, 2006 Submission Status:**
    - ❖ BG received 1523 compliance assistance resources from 27 agencies

  - **April 30, 2006 Submission Status:**
    - ❖ BG received non-regulatory resources from 19 agencies

  - **Data Call Next Steps:**
    - ❖ BG will be working with agencies one-by-one (smaller agencies first and those with several errors) to validate information submitted (e.g., resources, POCs, etc.)
    - ❖ BG will satisfy the Small Business Paperwork Relief Act (SBPRA) statutory requirements by **June 28, 2006**

Forms Catalog Update

- Number of Forms in Catalog: 5,524
- Total Documents in Catalog: 6,831
- Agencies Participating: 52
- Federal Forms Catalog Version 2.2.1
  – ROCIS/ICR Interface will automate feed of forms links and information to Forms.gov
  – Code completed and promoted to production environment May 4
  – ROCIS 2.3 planned deployment July 31
  – File generation testing from ROCIS will begin May 19
- Version 2.3
  – New look and feel, usage report, and password security compliance
  – Requirements Completed
  – Launch will be coordinated with redesigned Business.gov in September

Federal Forms Catalog Population

Agency	Items	Forms	Agency	Items	Forms
Commodities Futures Trading Commission (CFTC)	21	21	Federal Reserve System (FRS)	161	94
Consumer Product Safety Commission (CPSC)	1	1	General Services Administration (GSA)	133	70
Corporation for National Community Service (CNCS)	2	2	IAP - Overseas Private Investment Corporation (OPIC)	8	6
Department of Agriculture (USDA)	560	520	IAP - US Agency for International Development (USAID)	7	7
Department of Commerce (DOC)	994	679	International Trade Commission (ITC)	0	0
Department of Defense (DOD)	111	110	Merit Systems Protection Board (MSPB)	4	1
Department of Education (ED)	57	49	National Aeronautics and Space Administration (NASA)	9	6
Department of Energy (DOE)	208	86	National Archives and Records Administration (NARA)	20	19
Department of Health and Human Services (HHS)	477	356	National Endowment for Humanities (NEH)	1	1
Department of Homeland Security (DHS)	334	208	National Endowment for the Arts (NEA)	0	0
Department of Housing and Urban Development (HUD)	389	387	National Labor Relations Board (NLRB)	11	11
Department of Justice (DOJ)	113	87	National Mediation Board (NMB)	9	9
Department of Labor (DOL)	229	209	National Science Foundation (NSF)	19	19
Department of State (STATE)	38	38	Nuclear Regulatory Commission (NRC)	51	51
Department of the Interior (DOI)	334	307	OCB - Ferderal Energy Regulatory Commission (FERC)	14	14
Department of the Treasury (TREASURY)	1007	825	OCB - National Transportation Safety Board (NTSB)	1	1
Department of Transportation (DOT)	155	153	OCB - Office of Government Ethics (OGE)	7	3
Department of Veterans Affairs (VA)	197	155	OCB - Securities and Exchange Commission (SEC)	170	170
Environmental Protection Agency (EPA)	174	110	Office of Management and Budget (OMB)	14	13
Equal Employment Opportunity Commission (EEOC)	1	1	Office of Personnel Management (OPM)	74	69
Export- Import Bank (EXIM)	29	29	Office of Special Counsel (OSC)	6	3
Federal Communications Commission (FCC)	126	98	Pension Benefit Guarantee Corporation (PBGC)	37	23
Federal Deposit Insurance Corporation (FDIC)	62	57	Railroad Retirement Board (RRB)	36	36
Federal Housing Finance Board (FHFB)	0	0	Small Business Administration (SBA)	71	70
Federal Maritime Commission (FMC)	17	15	Social Security Administration (SSA)	191	191
Federal Mediation and Conciliation Service (FMCS)	7	6	U.S. Postal Service (USPS)	134	128
Total				**6831**	**5524**

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10

Next Steps

- Advisory Group Meeting: June 14, 2006
- SBPRA Publishing: June 28, 2006
- Governance Board Meeting: August 9, 2006

- Find Meeting materials
  http://www.business.gov/general/pmo_doc/pmo_documents.html

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